

# Custom Wedding Invitation

## ORDER FORM



<b>Name:</b> <b>Address:</b> <b>City, State, Zip:</b> <b>Phone:</b> <b>Cell:</b> <b>Email:</b>	<b>Date Ordered:</b> <b>Date Needed:</b> <b>Date of Wedding:</b> <input type="checkbox"/> <b>RUSH ORDER</b> (\$25 fee per item rushed) <input type="checkbox"/> <b>Proof Needed</b> <input type="checkbox"/> <b>Advance Envelopes</b>
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### INVITATION COMPONENT

#### Item Code & Description:

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/> Horizontal | <input type="checkbox"/> Use Layout like sample |
| <input type="checkbox"/> Vertical   | <input type="checkbox"/> Custom Layout          |

#### Typeface/Font:

Font Style (Upper & Lower, all lowercase, ALL CAPS, or custom):

Font Color(s):

**QUANTITY:**

**Wording requested (write in space below, on back of sheet or attach):**

\_\_\_\_\_  
Sign and date to indicate approval of final proof

### ENVELOPE COMPONENT

#### Envelope Item Code & Description:

- |                                 |   |   |
|---------------------------------|---|---|
| <input type="checkbox"/> Single | <input type="checkbox"/> Double Unlined | <input type="checkbox"/> Double Lined - Color of Liner: |
|---------------------------------|---|---|

Return Address?  NO  YES If YES, provide Return Address:

**QUANTITY:**

\_\_\_\_\_  
Sign and date to indicate approval of final proof



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CUSTOMER NAME:

ACCESSORIES COMPONENT

- Bottom Layer Item Code & Description:
- Middle Layer Item Code & Description:
- Ribbon Item Code & Description:
- Wrap or Overlay Item Code & Description:
- Tissue or Invitation Band Item Code & Description:
- Other Item Code & Description:

QUANTITY:

\_\_\_\_\_  
Sign and date to indicate approval of final proof

RESPONSE/RECEPTION COMPONENTS

Item Code & Description:

- Response/Reply     Reception     Directions/Map
- At-Home Card     Informal     Other

Address on front of Envelopes?  NO     YES    If YES, provide the Address to print:

QUANTITY:

Wording requested & Layout (write in space below or attach):

\_\_\_\_\_  
Sign and date to indicate approval of final proof

Rock-Paper-Scribbles will determine the appropriate font size unless specified by customer.

Color reproduction varies from print to print based on paper selection.

All color match requests will be handled on a case-by-case basis to be matched as closely as possible.

All custom orders will be billed at an hourly rate of \$30 until a final proof is approved.

After final approval of proof a 50% deposit is required before printing, with the remainder due at pick up.

All custom print jobs are final sale and non-refundable, so please review your proof carefully before approval!

